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Editor's Note

Dear Readers:

The advent of information and communication technologies has revolutionized the whole concept, role and functioning of libraries throughout the world. Along with many other advantages the ICTs has made the task of knowledge sharing much easier and cheaper. Resource sharing has always been the core requirement of libraries across the world yet, in the modern age, due to the profound growth of information and knowledge and ever-growing demand of knowledge resources and information it has become a vital tool of the modern librarianship.

The CIIT LIS Bulletin is launched to promote resource sharing between all the libraries of CIIT. The quarterly LIS Bulletin will facilitate communication among the CIIT LIS professionals and will keep the LIS users of CIIT informed about the activities, resources and services available at each library in the network. Other useful information, like book reviews, updates on current literature, useful tip, etc. will also be included in the bulletin.

I am very grateful to all my fellow members of the editorial board for their hard work.

Also I would like to pay my gratitude to the authorities for their approval and support. Last but not least, my special thanks to Raja Muhammad Ibrahim for his continuous support and guidance.

I will be very much grateful for your feedback and suggestion on the current issue. Your suggestions will ultimately enhance the quality of this bulletin.

Tariq Najmi
Editor

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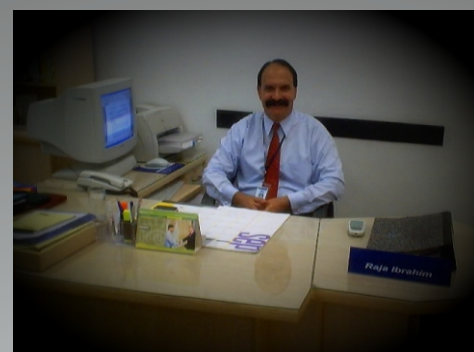Phone: 051 111 001 007

Editorial Board

MESSAGE BY THE SENIOR LIBRARIAN

Information and Communication Technologies prompted a paradigm shift in library profession in the last few decades which redefined the role of libraries and librarians as well.

Library professionals are now information creator and knowledge managers with a focus on user-oriented customized information delivery as compared to the previous role which was confined to controlling and locating information.

Though the technological advances have posed many challenges, but at the same time these advances have also provided many opportunities to library professionals. We now need to focus on notions like digital repository, open access, user centric services, e.g. e-learning, information literacy, orientation programmes, web-based library services etc.

The department of Library & Information Science of CIIT is providing the quality services to its users and I am sure that the LISBulletin will become the bridge between all CIIT Libraries and ultimately will enhance the value of the services.

Raja Muhammad Ibrahim
Senior Librarian, CIIT

Note from the Editor-in-Chief

Dear Readers

The CIIT library Information Service has made a record progress in a very short span of time. Started from, one single-room library few years back, it has now developed into a full-fledged system of international standard.

The CIIT LIS System now comprises all the six libraries established at CIIT campuses. Each CIIT library is not only equipped with the latest ICTs but, most importantly, manned with dedicated young professionals as well as highly qualified, accomplished experts of the field.

The CIIT LIS Bulletin is a step-forward towards enhancing the high-quality information services which each CIIT library offers for its intellectual community. The bulletin is basically aimed at updating the patrons on various information services and resources available at each CIIT library. Updates on the HEC digital library as well as the CIIT's own E-library and various other facilities and services will be published in the bulletin

I strongly hope that the LIS Bulletin will prove to be a useful information source for all of you. If you find it worth reading, the credit certainly goes to the young members of our editorial board and, of course, to the patron: Raja Muhammad Ibrahim. The task could have not been completed on time without constant push and pressure from him!

The enormous contribution of the patron in-Chief: the founding rector, Dr. S. M. Junaid Zaidi, (SI), cannot be indeed overemphasized. We are extremely grateful for his generous support not only with regard to the LIS Bulletin but to the CIIT LIS System as a whole.

Despite all the hard work and dedicated efforts however, this initiative will be absolutely meaningless without a good readership. I hope the bulletin will be widely read and we will receive frequent feedback from our learned readers.

Please, always remember …. We are just a "CLICK" away!
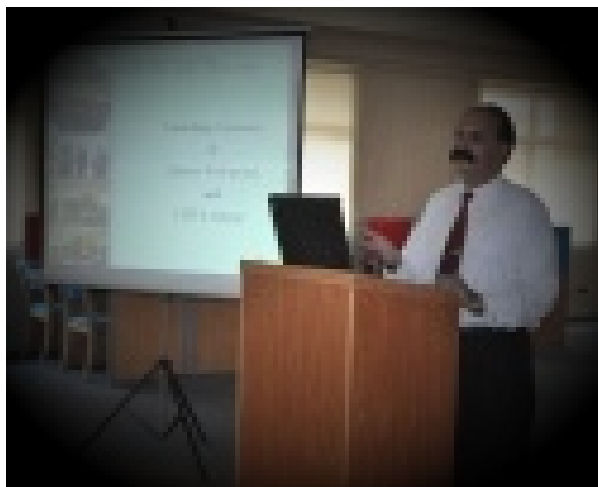
Looking forward to hearing from you.

Syeda Nasreen Sultana
Chief Editor
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Library Web-portal and CIIT E-library Launched

Dr. S. M. Junaid Zaidi (S.I.), Rector COMSATS Institute of Information Technology launched Library Web-portal and CIIT E-Library in a ceremony held at the library on August 9, 2010. Speaking at the occasion he urged faculty members, researchers and students to use the wonderful resources and services offered by CIIT library. He also appreciated the efforts put in by the library staff on starting these services. Head of departments, Deans, and faculty members were also present at the launching ceremony.

Raja Muhammad Ibrahim, Senior Librarian gave a presentation describing briefly about library web-portal and CIIT E-

beyond time and boundary limits. All the registered students, staff and faculty members, from all the CIIT campuses would be able to access the e-Library content from anywhere in the world through their user name and password. This is a rare facility, provided by only few libraries in the country.

library, their salient features, contents and use.

More than 6000 worthwhile e-books on various subjects especially subjects offered by CIIT like Architecture & Design, Management Sciences, Computer Sciences, Mathematics, Physics, Meteorology, Electrical Engineering and Biosciences etc. are part of e-library collection.

The CIIT e-Library has been carefully designed to enhance the users', access

Library Web-portal

Website is considered face of an organization, institution or a department. Because, millions of people access the site from all over the world and gauge the services and facilities on the basis of it. Therefore, it is extremely important to have a good website to leave a positive and strong impression on their minds. The library web-portal of LIS CIIT Islamabad is developed to provide on time information to its valued users .

From design to navigation and information, this web-portal is unique from other libraries as it fulfills almost all criterions required for top library websites. With interactive features like "Opinion Poll" and "Feedback" this portal provides access to all library resources by providing facilities to search library holdings through "Online Public Access Catalogue" and "CIIT E-Library" etc. To access, please click the following link
http\\library.ciit-isb.edu.pk

Workshop on Etiquettes, Mannerism and Customer Care

Library Information Services Department of CIIT (Islamabad Campus) organized a two day training workshop on etiquettes, mannerism and customer care on 22nd and 23rd June 2010.

The purpose of the workshop was to enhance the interpersonal skills of the Library Information Services' staff and also to improve the customer care services the CIIT LIS System provides for its users. LIS staff from different campuses of CIIT participated in the workshop.

The resource person, Raja Muhammad Ibrahim, conducted the workshop through multimedia presentations, group work activities and practical exercises. During the workshop, he discussed in detail, the etiquettes, manners and customer care required for high-quality library and information services

Prof. Dr. Raheel Qamar (T.I.), In-charge Islamabad Campus and Dean Faculty of Sciences, was the chief guest of the concluding session of this training workshop. He awarded certificates to the participants of this workshop. Addressing the participants he stressed on the importance of mannerism and customer care. He also emphasized on the role of every individual in projecting positive image of the CIIT through good customer satisfaction

PTA Chairman's Visit to CIIT Library

Pakistan Telecommunication Authority (PTA) and COMSATS Institute of Information Technology have signed a Memorandum of Understanding (MoU) in order to promote the telecom research that would be beneficial for both the organizations. After signing of MOU, Chairman PTA Dr. Mohammad Yaseen visited the library and highly appreciated hi-tech facilities, comprehensive collection and the modern services of the library.

Dr. S. Sohail Naqvi, Executive Director HEC Visited CIIT Library

Dr. S. Sohail H. Naqvi Executive Director, Higher Education Commission of Pakistan visited CIIT library on Friday, September 24, 2010. Besides having a meeting with the Rector and Directors of CIIT, he visited the library. Raja Muhammad Ibrahim the Senior Librarian briefed the honorable guest about the holdings, various and future plan of the library.

Dr. Sajjad-ur-Rehman and Dr. Abdul Sattar Chaudhary Visited CIIT (Islamabad Campus) Library

Dr. Sajjad-ur-Rehman and Dr. Abdul Sattar Chaudhary visited the CIIT Islamabad library on 2nd July 2010. Raja Muhammad Ibrahim, Senior Librarian briefed the visitors about the ongoing activities, services and future plans of the library. He also thanked to both of them for sparing valuable time and visiting the CIIT library.

Appreciating the outstanding efforts of the authorities and LIS staff, both the visitors mentioned that COMSATS Institute of Information Technology had done a remarkable job by setting up such a high-tech library during a time when a steep decline has been witnessed in reading habits in our society. They highly appreciated the beautiful building of the library, its colorful interior décor, innovative furniture, the eye catching exterior and most of all the most modern services and up-to-date collection on a variety of subjects.

Prof. Dr. Les Ebdon visited CIIT Library

Prof. Dr. Les Ebdon, Vice Chancellor, University of Bedford shire UK visited CIIT Library on 21 September 2010. The Chancellor was highly impressed to see the state-of-art library of the CIIT. He appreciated the outstanding achievements of the CIIT's authorities and the LIS staff. He specially commended on the LIS services initiated for enhancing the reading habit of the students and other library users.

NCRDC Course Participants Visited CIIT (Islamabad Campus) Library

More than 40 participants, comprising mostly of library and information professionals from all over Pakistan, visited CIIT (Islamabad Campus) library on May 20, 2010. AHK National Centre for Rural Development organized this course with a theme of Role of ICT in Library Management Skills and their visit was part of this training course.

Raja Muhammad Ibrahim (Senior Librarian) gave a comprehensive lecture on Users Education and Role of Library Professionals.

Describing it a very important part of library profession, he emphasized on the role of library professional in educating library users about information seeking skills in this rapidly changing information environment. Briefly describing about planning, organizing and implementing user education programs, he mentioned, that users education programs should focus on making all users aware of the information resources available in the library and also those which can be accessed or acquired from external sources. The Senior Librarian also gave a brief presentation about the services, objectives, future plans and role of CIIT, Islamabad library.

Ms. Cynthia Dawn Ritchie praised the CIIT Library

Ms. Cynthia Dawn Ritchie along with Mr. Ashraf M. Abbasi, Ambassador at Large, Pakistan American Congress, visited CIIT Islamabad Campus and had a meeting with the Rector, Directors and senior faculty members.

They showed great interest in the state of the art library and praise the facilities and services provided for the library users. They visited all the sections of the library including multimedia, digital library and reference section and also the video conferencing room. Raja Muhammad Ibrahim, Senior Librarian briefed the visitors about each section and shared the future vision and plans with them.

Library Information Services: LANCASTER BLOCK

In order to cater to the information needs of faculty and students, a well equipped library has been established in the Lancaster Block, in CIIT Lahore

The library holdings include books on various subjects such as Management Science, Computer Science, Electrical Engineering, English Literature and also a considerable collection on Islam and History. The library also has an audiovisual section with sizeable collection in the form of DVDs, CDS and Magnetic Tapes.

The Lancaster Block library provides the access of HEC Digital Library with 19 databases having more than 30,000 international peer reviewed journals and magazines. The access to 50,000 full text e-books on a vast range of subjects is also provided through HEC Digital Library Program. The Lancaster Block library also provides access to the resources of the Lancaster University UK.

In addition the library subscribes to 15 journals / magazines on Management, Computer Science and Electrical Engineering and also to two English newspapers

A large reading room facility is available in the library for individual and group study for faculty and students. The following information services are available for the users:

- Circulation services
- Reprography Services
- Journal Content Services
- Printing Services
- Current Awareness Services
- Reference Services

Fatima Usman: New intake in Lancaster Block Library

Ms. Fatima Usman is working as Assistant Librarian in Library Information Services, Lancaster Block. She is a fresh graduate have limited experience but have vast knowledge about the library management.
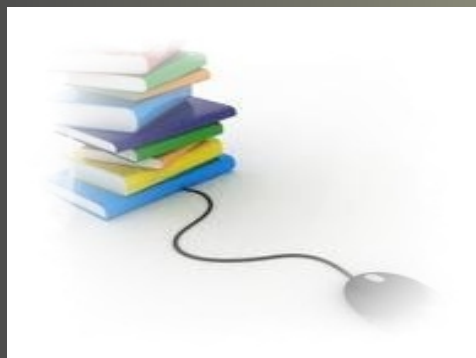
She has served in different institutes such as Quaid-e-Azam Library, Shalimar Hospital Library and University of Lahore, as internee and as a permanent employee. She also has a diploma in basic computers skills. She is devoted, enthusiastic librarian and have a broad vision about the profession.

LIS CIIT Lahore

To coop with the new trends and technologies, the CIIT Lahore Library has arranged the orientation / training program for the library staff.

The concerned Sections In charges delivered their presentations having all the relevant information about their sections such as resources, services, bottlenecks, future plan (vision) etc. The detail of the program is given below:-

1. Ms. Raiqa Pervaiz Incharge, ERS gave presentation on Electronic Resources.

2. Mr. Sajjad Ahmed Incharge Circulation delivered his presentation on Circulation procedure of CIIT Lahore.

3. Ms.Abida Hanif Incharge Acquisition. & Technical Section described about the Collection building of library resources

4. Mr.Naveed Sabir gave presentation on Digital Resources of CIIT Lahore.

5. Ms. Nasira Munir Incharge, Reference Section elaborated about the Reference Services providing by the CIIT Lahore Library.

6.Incharge, Serial Section described about the Library Serial Section in detail.

At the end of training, Mr. Tariq Najmi Incharge, LIS critically analyzed about all sections & gave guidelines to improve the services.

With this information sharing , the library staff got more knowledge about the library of CIIT Lahore and surely this training programming will bring positive effects on the quality of library services.

Library Orientation for New Students

CIIT Lahore completed admission process for Fall-2010. The library Information Services arranged an orientation program for the newcomers.
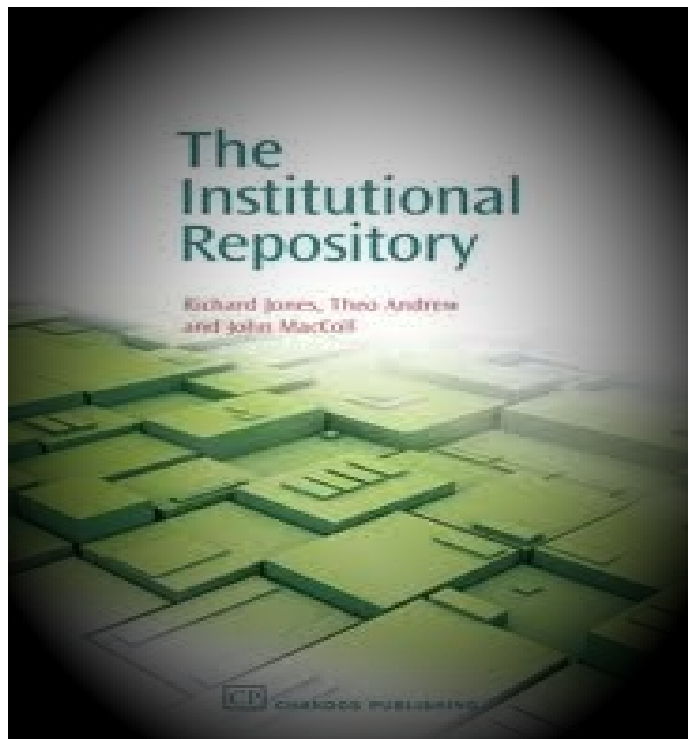
Mr. Muhammad Ishtiaq and Ms. Abida Hanif briefed the students about Library Discipline, Resources, Services, Section and Staff.

The purpose of the orientation was to familiarize the students with the library facilities, resources, services, and also to acquaint the students with basic database searching techniques and to the issues of academic integrity.

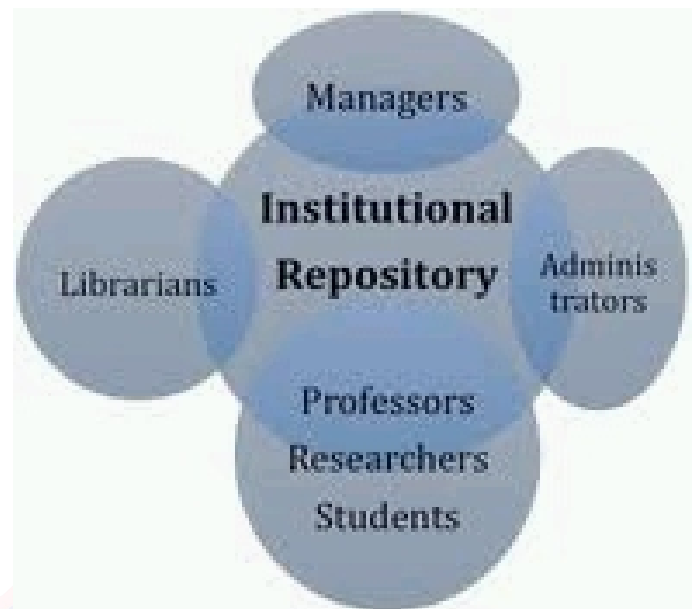## Institutional Repository Launched by CIIT Lahore Campus

An institutional repository is a tool for research managers to monitor, manage and assess research activities within an institution. If the repository is collecting all research outputs, institutional managers can develop

procedures for using the repository to answer questions such as:

* What is being published from this institution?
* Who is producing what?
* Where it is being published / performed / installed?
* How much impact it is having (by

measuring citations and other things)?
* Where are the upward trends?
* Where are the downward trends?
* How much collaborative work is being done?

For the puspose, CIIT Lahore Campus has launched an institutional Repository of CIIT Lahore. It includes thesis,researcah reports of students and research articles of CIIT faculty members. The repository will facilitate the fcaulty and students and the research culture will be enhanced, accordingly.

Intern-ship program @ Library

Library Information Services CIIT Abbottabad has launched Internship

program for the library science graduates of Hazara division. Four candidates were selected through this program for a period of three months. Assignments based training, which included training in all the sections of the library, was given to the fresh graduates. Certificates will be awarded to the successful candidates on the completion of the program.

Library Orientation Classes

The Library staff has arranged library orientation @ library for the new comers. The main theme of these orientations is to promote Library services, HEC Digital Library Program, E-Books, Book Bank and to promote reading culture in the university.

Bar-coding of Library Books

Bar-conding of library books was started in the last week of July and more than 25 % of project is completed.

This project will help the library staff to issue / return of books and other material through barcode reader saving the time of reader as well the staff.

Presentation by LibMax (Library Management Software)

Libmax is a comprehensive automation solution for Library systems, catering management and distribution of all materials print, electronic and digital.

Libmax has arranged a presentation about their latest library software in collaboration with Library Information

Services CIIT Abbottabad for the COMSATS Library Staff as well as Library heads of Local Educational Institution

Library Information Services, CIIT Attock: a brief Introduction

The CIIT Attock library has been set up to support the academic programs of CIIT and to meet the study and research requirement of the students and faculty.

The library provides congenial environment for study and research, the latest collection on the relevant subjects and many information services for its users. The library holds a considerable collection of books, serial publications, and other material on a variety of subjects including Engineering, Business Administration and information technology. The fully computerized library provides facility of on-line Public access catalogue which can be accessed through intranet and Internet.

Other than its own Collection, the library also provides access to full text articles of more than 20,000 peer reviewed journals and about 50000 full text books on a vast range of subjects through HEC digital library and Ebrary.

The following sections of the library are run by well qualified LIS professionals:

REFERENCE SECTION
The section holds the latest reference material on Management Science, Computer Science, Mathematics, Electronic Engineering etc. The sources of the reference section are categorized as Not-for-Issue material and can be consulted within the library.
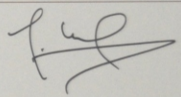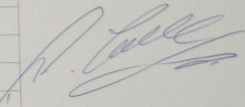
TEXTBOOK SECTION
The section holds textbooks related to different programs offered by the institution. The books from this section can be borrowed for comparatively longer period by the students and faculty members
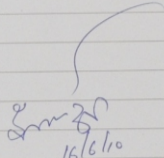
GENERAL BOOKS SECTION
Over 300 leisure readings on History, Philosophy, Urdu, English Literature etc. are provided in the section.
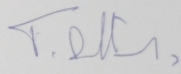
Excerpts from the visitor's Book

John McCovera & James Crolbe

Dr. Muhammad Ramzan, Director LUMS Library Lahore

Ms Tahmina Doltana, Member of National Assembly

Whaut users thinks about the Library Information Services of CIIT ?

Rizwan Shah, an undergraduate student of BBA (CIIT Islamabad) says,
Environment is very good, staff is cooperative. Resources are enough and excellently arranged. Personally I feel that it is a good place to study but there should be more space for group study.

Shah Muhammad, a undergraduate student of BCS (CIIT Islamabad) says
The CIIT-Library services are too good as compared to other, with well trained staff and having variety of books with no shortage. I am happy to see that the CIIT-Library is going towards new services and adopting technology.

Muzammil Iqbal, an undergraduate student of BCS (CIIT Islamabad) says,
I found a very healthy and energetic environment at library. We can study and discuss easily and in a peaceful manner which is a quality of the staff. The online services are enough to get our academic solutions, topics and contents. Library has every thing which is necessary for a reader to consult.

Amna Ashfaq, an undergraduate student of BBA (CIIT Islamabad) says
Library environment is good. It is a best place where one can sit in peace for their study but Library resources i.e. books should be more for our discipline. Staff is cooperative.

Ghazala Kanwal, a research student of RMS (CIIT Islamabad) says
Library is a good place to sit and learn. Research cubicles are also available for our study and research work.

Faiza Farooq Siddiqui, a student of MBA(CIIT Islamabad)
Library environment, infrastructure is amazing, cool, and with a peaceful sitting arrangement. Services provided by staff are excellent; they all are very well trained in communication, and very much cooperative and well mannered. This makes Library an extra-ordinary place to sit and study.

Shehzad Mehfooz, a postgraduate student of MBA says
It is a cool place to sit and study. Library environment is so cool, furniture is very comfortable. Peaceful environment attract us to study. Staff is very cooperative, they help us in every way and their behavior towards students is quit delighted that makes us very happy and satisfied that we are studying in a good university.

Anum Masood, and other student of BSB (CIIT Islamabad) says
Overall the library has a good learning environment. The staff is also very cooperative. Library is well managed but there is always a room for improvement.

Fahim Ather haqqani (CIIT lahore) says
Yes, I was searching the libary which CIIT Lahroe have, resources, services, co-operataive staff and envlirnment, which attracts me very much.

Anum Masood, and other student of BSB (CIIT Islamabad) says
Overall the library has a good learning environment. The staff is also very cooperative. Library is well managed but there is always a room for improvement.

Nadeem Shabbir, undergraduate student of BPH (CIIT Islamabad) says
CIIT Lahore Library is ery comfortable place to dudy. All collection of required books are available. Its envoirment attracts the students to study.

DEVELOPING LIBRARY NETWORK (DELNET): AN INTRODUCTION

DELNET, an international organization was started in January 1988 at the India International Center Library and registered as a society in 1992 with the prime objective of promoting resource sharing among the libraries through the development of a network of libraries and to undertake scientific research in the area of information science and technology.

It aims are to collect, store, and disseminate information to users, to coordinate efforts for suitable collection development, to possess and maintain electronic and mechanical equipment for speedy communication of information, to reduce unnecessary duplication wherever possible and to coordinate with other regional, national and international networks and libraries for exchange of information and documents.

It not only has been engaged with the compilation of various Union Catalogues of the resources available in different member libraries but also has developed the Union Catalogue of Books, Union List of Current Periodicals, Union Catalogue of Periodicals, CD-ROM Database, Database of Indian Specialists, Database of Periodical Articles, Union List of Video Recordings, Urdu Manuscripts' Database, Database of Theses and Dissertations etc.

There are more than 70 lakh (7 Million) records in different databases of DELNET. It also offers inter-Library loan & Document Delivery Services to its member libraries.

Who can join:-

Any interested Institution/Library of SAARC/Non-SAARC country can join as an institutional member of DELNET by applying on a prescribed form and by applying one time admission fee as well as annual membership fee.

At present DELNET has 1899 libraries from India, United State, Oman, Philippines, Sri Lanka, United Arab Emirates and Pakistan as members. **From Pakistan**, only Government College University **(GCU)** Library has assigned an agreement with DELNET.

Professional Service / Training

DELNET was the first institution to introduce MARC 21 standards among the libraries in India. It also organizes and provides training programs in the use of MARC 21, KOHA and Dspace. It arranges tutorials, workshops, lectures, and training programmes every year from time to time besides the National Convention on Knowledge, Library and Information Networking (NACLIN). It also offers technical support to member institutions in the selection of hardware, software, communication links, database creation and technical problems faced by member-libraries from time to time.

Source: You may get more information by using the following URL.

Http://delnet.nic.in/index.htm

Pictorial News

Students reading at LIS CIIT Attock

Students reading at LIS CIIT Islamabad

Workshop on Mannerism and Etiquettes

State of the art Library @ CIIT Islamabad

LIS CIIT Lahore, Lancaster Block

Library Information Services @ Wah